

The international developer of social simulations and serious games in the area of climate change and sustainability is looking for a candidate for the post of

## TRAINER, FACILITATOR

LOCATION: WROCŁAW

**Centre for Systems Solutions** is a non-profit organization established in 2005 with an aim to develop and apply innovative methods, system tools and technologies, including digital multiplayer games, board games, and role-playing simulations to support research, education, and policy experimentation in the area of sustainability worldwide.

### THE ROLE

Do you have experience in group facilitation? Have you successfully designed and delivered online courses? Do you care about the future of our planet? If yes, then you may be a good candidate for this post! As a trainer, facilitator, you will be tasked with a wide range of process design, educational design, training execution, and facilitation tasks. Depending on our emerging commitments, you may be asked to design a new online course on how to use one of our social simulations, you may facilitate a workshop with high-level policy makers to provide input for new simulations, or may need to deliver a presentation at an international event. We expect flexibility, openness, as well as excellent and broad communication, collaboration, and educational skills. Excellent written and spoken English is a must, as your job will involve cooperation on international research projects in the field of sustainability with partners from top European universities and research institutes.

Sounds interesting to you?  
Learn more and join us.

### KEY RESPONSIBILITIES

- Designing, coordinating, delivering, and evaluating educational courses (including all learning materials) for our social simulations
- Designing and delivering simulation workshops and trainings
- Designing and facilitating stakeholder workshops
- Cooperating and networking with international partners
- Participating in international conferences and events, including presentations delivery and panel discussions
- Searching and arranging information on various topics related to sustainability to provide subject-matter content for Social Simulations courses
- Collaboration with partners on international research projects and support in project coordination
- Writing dissemination articles and social media posts
- Contributing to grant proposals preparation

### KEY REQUIREMENTS/EXPERIENCE

- Minimum 3 years experience as a Training Facilitator, Training Coordinator or similar role
- Hands-on experience with online learning platforms - both course design and delivery
- Knowledge of traditional and modern active educational methods
- Experience in moderating events (conferences, discussion panels, workshops)
- Ability to complete full training cycle (assess needs, plan, develop, coordinate, execute, monitor, and evaluate)
- Excellent cooperation, communication and organizational skills
- State-of-the-art knowledge of sustainable development issues, including the Sustainable Development Goals, climate change mitigation/ adaptation (e.g. Paris Agreement), energy transition, disaster risk management, behavioral change, etc.
- Ability to quickly learn new topics
- Fluent command of English in speech and writing (to be verified during the job interview)
- Professional approach to establishing and maintaining contacts (ability to create a positive organizational image)
- Accuracy, reliability and excellent organizational skills
- Mobility (willingness to go on business trips)
- Conscientiousness, independence, responsibility-these are not just fancy words-we really value these traits

### NICE TO HAVE

- Knowledge of computer and board games, especially serious games
- Experience in working for the benefit of society and the natural environment

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### WE OFFER

- Work in a professional team in a dynamically developing organization
- Involvement in international projects where simulation games are used for business, science and the environment
- Flexible work time (40 hours per week)
- Salary based on track record and qualifications
- Employment contract

If you have the qualifications described above and would like to apply for the position, please send your application (CV and cover letter) in English via [Aplikuj](#). Please, mind that we reserve the right to reply only to the selected candidates. Applications without a cover letter will not be considered.

Please send your CV and cover letters to: [rekrutacja@crs.org.pl](mailto:rekrutacja@crs.org.pl) (entitling the email "Trainer, facilitator"). Don't forget to enclose the following annotation: "I agree to the processing of my personal data by the Centre for Systems Solutions Association for recruitment for the post of Trainer, facilitator in accordance with Art. 6(1)(a) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)"

In order to ensure compliance with the GDPR, we would like to inform you that we intend to store your personal data on the G Suite platform owned by Google LLC. The data will be stored on a server located in the USA. To dispel your doubts, we would like to assure that your data will be safe, as Google LLC joined the Privacy Shield program and provides the appropriate level of personal data protection required by European regulations.

In reference to this, please read the information below:

In accordance with art. 13 of the General Regulation on the Protection of Personal Data of 27 April 2016 (Official Journal of the European Union, L 119, 4 May 2016), we inform you that:

1. The administrator of your personal data is the Centre for Systems Solutions Association, based in Wroclaw 50-305, ul. Jaracza 80B/10, Poland;
2. Your personal data will be processed for the purposes of conducting correspondence pursuant to the Article 6(1)(a) of the General Data Protection Regulation of 27 April 2016;
3. Your personal data will be stored for the duration of this recruitment;
4. You have the right to access your data and the right to rectify, delete, limit processing, the right to withdraw consent and the right to move data;
5. You have the right to lodge a complaint with the supervisory body;
6. Providing personal data is voluntary but necessary to consider the offer as part of the recruitment process.

You can withdraw your consent at any time by sending an e-mail to [gdpr@crs.org.pl](mailto:gdpr@crs.org.pl)

We reserve the right to contact only selected persons.